



B.K. BIRLA CENTRE FOR EDUCATION

SARALA BIRLA GROUP OF SCHOOLS
A CBSE DAY-CUM-BOYS' RESIDENTIAL SCHOOL

PERIODIC TEST-II : 2025-26 INFORMATION TECHNOLOGY

Class: IV

Date: 12-11-2025

Admission No.

Time : 1 hr.

Max Marks: 25

Roll No. :.....

MARKING SCHEME

Q.1 Fill in the blanks. ($4 \times 1 = 4$)

1. The Copy feature duplicates your file.
2. The shortcut key to cut an object is Ctrl+X.
3. A computer network is a set of connected computers.
4. URL stands for Uniform Resource Locator.

Q.2 Write "T" for True and "F" for False. ($3 \times 1 = 3$)

5. We can insert a new slide in our presentation. – T
6. We can not move text in PowerPoint. – F
7. Yahoo is a search engine. – T

Q.3 Tick (✓) the correct option. ($4 \times 1 = 4$)

8. (i) How many slides can be added in a presentation? – (d) As many as you want
9. (ii) Which of the following is shortcut key to insert a new slide? – (b) Ctrl+M
10. (iii) A _____ is a link to another web page. – (b) Hyperlink
11. (iv) A _____ is a group of web pages. – (a) Website

Q.4 Short Answer Type Questions. ($4 \times 2 = 8$)

- Write the steps to add a new slide.

Click on the "Home" tab → Select "New Slide" → Choose a slide layout.

- How can you delete a slide? Write the steps.

Select the slide → Right-click on it → Click on "Delete Slide."

- What is Internet? What is ISP?

The Internet is a global network that connects millions of computers. ISP stands for Internet Service Provider.

- What is the difference between Website and Web page?

Website: a collection of related pages under one domain. Web page: a single page on a website.

Q.5 Long Answer Type Questions. ($2 \times 3 = 6$)

- What is the difference between rotating and resizing? Give steps for rotating a picture.

Rotating means turning an object; resizing means changing its size.

Steps:

1. Select the picture.
2. Click the rotation handle.
3. Drag it to rotate.

- What do you mean by Internet surfing? Name a few search engines.

Internet surfing means browsing information on the Internet.

Search engines: Google, Yahoo, Bing, DuckDuckGo.

***** ALL THE BEST *****